

IFTDO Global HRD Award 2010 Entry Form



<p>Section one Your details</p> <p>Complete this section in all cases, whether this entry is being made on your own or another's behalf.</p>	<p>IFTDO membership category : Full name: Job title: Organisation: Work address: ↑ ↑ Zip/Postcode: Telephone: Fax: ↑ Email:/Website:</p>
<p>Section two Nominating an individual, team or organisation</p> <p>Only complete this section if you're entering on behalf of an individual, a team or an organisation. Individuals nominating themselves and their own achievements are not required to complete this section.</p>	<p>Full name and title of nominee: ↑ ↑ Work address: ↑ ↑ ZIP/Postcode: Telephone: Fax: ↑ Email:/Website: Nature of relationship with the above:</p>
<p>This entry must be endorsed by the nominee</p> <p>Only complete this section if you're endorsing an entry that is being made by someone else on your behalf.</p>	<p>I/We agree to be entered for IFTDO Global Award 2010</p> <p>Full name: Job title: Organisation: Date: Signed:</p>

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<p>Section three About the entry Before completing this section, we recommend that you consult the guidance notes and rules of entry. These can be found at the IFTDO website: http://www.iftdo.net/ Your entry can be handwritten, typed or word-processed and included as an attachment to the official entry form. We recommend that any attachment includes the name of your organisation in the top right-hand corner. Entries must be no longer than 1,000 words in total and must cover all the information requested in this form.</p>	<p>Title of project:</p> <p>Tick the category that best describes your entry:</p> <p>Knowledge Management</p> <p>People Management</p> <p>Performance Management</p> <p>If you feel none of the categories describe your entry, our judges will place your entry under the category they feel it is best suited to.</p>
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<p>Briefly describe the project</p>

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Outline the objectives of the project:

Provide a summary of the project team, including individual roles and responsibilities:

If the project included the use of external support (for example consultants, trainers etc) please provide details:

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Indicate the timescales over which the project was compiled and implemented:

Outline any barriers that were experienced and indicate how they were overcome:

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Summarise the key outcomes of the project, outlining the contribution made to the business since the project's completion: